



ΠΛΦ
LEAD COURAGEOUSLY

Pi Lambda Phi International Executive Council
Statement of Expectations
August 30, 2020 – August 30, 2023

1. Commit to the mission and goals of Pi Lambda Phi Fraternity.

2. Prepare for and attend the meetings of Pi Lambda Phi International Executive Council.

There will be four official meetings spread throughout the year over each quarter. Three meetings will be in-person. One meeting is guaranteed to be completely virtual. At least *two* meetings are expected to be attended in person. Listed below is an example of each quarter's meeting. All in-person meetings will include an ability to join virtually via video conference line. Specific location of in-person meetings changes yearly. The International Fraternity commits to sending materials in advance; Councilmen commit to reading and considering materials in advance of meetings. Written committee reports should be provided to the IEC Secretary *at least ten days* in advance of an IEC meeting. The meeting schedule will be set approximately a year in advance.

- Q1: Jul-Sept (VIRTUAL OR IN PERSON)
 - Convention or Virtual Meeting (Leadership Institute occurs in June)
- Q2: Oct-Dec (IN PERSON)
 - Association of Fraternity Advisors (AFA) meeting (December)
- Q3: Jan-Mar (IN PERSON)
 - Founders Day Celebration (March – half day Friday, full day Saturday, depart Sunday)
- Q4: Apr-Jun (VIRTUAL OR IN PERSON)
 - Leadership Institute or Virtual Meeting (Convention occurs in August)

3. Serve as an advocate and an ambassador for the International Fraternity.

All councilmen will attend and represent the International Fraternity as a front-line ambassador to support and promote the work of the International Fraternity while assisting in increasing its external visibility and developing new partnerships. Be familiar with and speak in support of the Fraternity and allow your name to be used in support of our mission. Facilitate public relations and foster a positive image of the Fraternity in the larger Pilam community. Review the Fraternity and Foundation websites, Frater, and other publications regularly and participate in social media efforts, including LinkedIn, as able. Attend at least one ambassadorship event during each three-year term. First come, first serve with sign-ups.

- Examples include: Charterings, notable Chapter Alumni events (e.g. Kovner Banquet, Nosebowl, reunions, regional happy hours, town hall-style meetings), regional undergraduate gatherings (conclaves), other Founders Day events hosted by chapters.

**NOTE – While travel expenses for each meeting are the responsibility of each Councilman, the undergraduate representative's travel to meetings will be provided.*

4. Serve on at least one committee, as needed, and attend committee meetings.

Councilmen are needed to participate in a committee and to attend all meetings of the committee on which they serve. The committee will provide written updates of their progress to be distributed in advance of each official IEC meeting.

- Some committees are ad hoc (e.g. technology committee) and some are permanent (e.g. alumni relations, finance, technology, etc.). Each committee be chaired by a councilman who sets the goals, objectives, and expectations.

5. Make a meaningful personal contribution to the Pi Lambda Phi Educational Foundation.

Every Councilman is expected to make a personal financial contribution on a yearly basis, in addition to in-kind contributions of time and resources, to the Foundation's Annual Fund. **NOTE – it is not expected that the undergraduate representative makes a gift to the Educational Foundation.*

6. Contribute expertise and participate in strategic development of Council.

Develop a continuing knowledge of the strengths, needs, and processes of the Council. Offer professional advice and recommendations relative to new/current Fraternity programs, as well as objective feedback on the performance of the Fraternity in fulfilling its stated mission. Offer relative mentoring to headquarters staff members interested in their further personal and professional development.

7. Maintain sensitive information.

Refrain from discussing or sharing with non-Councilmen or authorized Council representatives, information about individuals and/or chapters that is non-public or that those individuals/chapters would reasonably wish not to be disclosed.