

THE CONSTITUTION  
OF  
PI LAMBDA PHI FRATERNITY

**Preamble**

(From the Founders' Bulletin-Yale University 1895)

“We, students pursuing courses at American Colleges, appreciating the need of a fraternity, which shall eliminate all prejudice and sectarianism, and desirous of affiliating ourselves in spirit, in feeling, and in action, do hereby associate ourselves in this Pi Lambda Phi Fraternity.”

**Article I. Name**

The Name of this Fraternity is Pi Lambda Phi

**Article II. Aims**

The aims of this Fraternity are:

- A. To foster and develop among its members the true spirit of fraternity and the ideals of democracy.
- B. To maintain in the chapter houses of the Fraternity an atmosphere in which good scholarship and good conduct may thrive.
- C. To instill in its members a sense of responsibility to the campus and community.
- D. To uphold the policies and programs of the institution at which chapters of the Fraternity are or may hereafter be established.
- E. To establish scholarships and to aid worthy charitable, philanthropic and eleemosynary establishments.
- F. To create funds and foundations for the support of activities in furtherance of the foregoing.

**Article III. Constituents**

The Fraternity shall consist of a National Chapter, the Undergraduate Chapters and the Alumni Clubs, which collectively shall be designated hereunder as the constituent organizations.

Section 1. The National Chapter shall be composed of all the members of the Fraternity whose chapters have been declared inactive by the International Executive Council and in addition thereto, such members as may be directly initiated as provided herein.

Section 2. The undergraduate chapters shall be composed of students at approved colleges and universities in the United States and Canada who have been initiated by the duly chartered chapter as provided herein. Section 3. Alumni Clubs shall be composed of those members of the Fraternity who have completed or terminated their respective undergraduate courses, and desire to associate themselves in a graduate group in pursuance of the purposes and objectives aforesaid, the basis of such grouping being their relationship to a particular undergraduate chapter or within a particular geographic locale, provided that such group has been duly chartered by the International Executive Council of the Fraternity.

#### **Article IV. Brotherhood**

Any male person who is not a member of another social collegiate fraternity may be elected to membership in this Fraternity.

Section 1. Election and initiation shall be in the form and manner prescribed by the Bylaws.

Section 2. Any person duly initiated shall be a member for life unless expelled as provided herein.

#### **Article V. Government**

The International Executive Council shall be the Supreme governing body of the Fraternity. It shall be composed of twelve Alumni members and one Undergraduate member. Alumni members shall serve for a term of two years and until their successor shall have been elected and taken office. No more than one-third of the total authorized membership shall be elected in any period of twelve months except to fill vacancies for unexpired terms. The delegates, who assemble at the annual convention, shall elect a representative who will serve as Chairman of the delegate meeting and as a member of the International Executive Council. The delegate representative shall serve as a member of the International Executive Council for a period of one year and until his successor shall have been elected and taken office.

Section 1. The International Executive Council shall elect at a meeting to be held within 14 days before or no later than 14 days after June 1st each year, from among its members, the following officers: a President, a Vice President, a Treasurer and a Secretary who shall serve for a term of two years and who will automatically serve as members of the International Executive Council for the succeeding two years. The term of the newly elected officers and members of the International Executive Council shall begin the annual convention as the last act of the traditional banquet held at the convention or no later than August 31st each year. No Officer may serve more than three consecutive terms in any one office.

Section 2. Vacancies created by election of a member to an officer position shall be filled at the next meeting of the Electoral Board following his election. If the member's term would have been completed during this period, then his successor shall be elected to a full term. Otherwise a successor shall be elected to complete the term of his predecessor who was elected as an officer. The same procedure is to be followed when a vacancy occurs for any other reason.

Section 3. When a vacancy of an officer position occurs it shall be filled by election at the next regular meeting of the International Executive Council, of which written notice has been given setting forth the notice of the election.

Section 4. The International Executive Council shall elect an Advisory Board who shall act in an advisory capacity to the International Executive Council. The President and his immediate predecessor shall automatically be members of the Advisory Board. Six additional brothers (with a maximum of ten, with preference shown to past or present officers of the Fraternity or Educational Foundation Trustees) shall be nominated by the President and ratified by majority vote of the International Executive Council to serve on the Advisory Board.

Section 5. The International Executive Council or its duly constituted nominees shall have the power to perform the following acts:

A. To purchase, lease, or otherwise acquire and hold, own, sell, or dispose of, real and personal property of all kinds;

B. To borrow money, to make, accept, endorse, execute, and issue promissory notes, bills of exchange, bonds, debentures and other obligations at any time and from time to time, for any purpose related to the business and activities of the Fraternity, and to secure the payment of any such obligations by mortgage, pledge, deed of trust or otherwise;

C. To grant and issue charters authorizing the establishment and maintenance of undergraduate chapters and alumni clubs, and suspend or revoke any charter;

D. To approve the election to membership and initiation to brotherhood of any person proposed therefore by the International Executive Council or any undergraduate chapter, and, as hereinafter provided, to suspend and to expel any member;

E. To regulate, direct and supervise the activities of the constituent organizations;

F. To fix by resolution or in Bylaws, the respective functions, powers, duties of the officers, the Advisory Board, Regional Governor, Professional Staff and such other committees as it may appoint or authorize;

G. To do and perform such other and further acts as it may deem necessary or desirable in the conduct of the business of the Fraternity and in maintaining its name and welfare and generally

to secure and exercise any and all rights and privileges permissible under and pursuant to the Membership Corporation Law of the States or Provinces where the Fraternity is incorporated;

H. To provide in the Bylaws for representation as its meetings of the several undergraduate chapters and alumni clubs and of the International Executive Council, as well as any of the Funds and Foundations which may have been established; and to prescribe in such Bylaws the terms, conditions and limitations of such representation.

## **Article VI. Elections**

Section 1. Electoral Board: For the purpose of electing the twelve alumni members of the International Executive Council, there shall be an Electoral Board composed of one duly accredited delegate from each of the constituent organizations and the advisor of each of the duly chartered undergraduate chapters in good standing.

Section 2. Nominating Committee: There shall be a nominating committee consisting of five men who shall be alumni in good standing but not members of the International Executive Council; four members shall be elected by the International Executive Council.

The Chairman shall be appointed by the President of the International Executive Council.

Section 3. It shall be unlawful to make or propose nominations except as provided in the Bylaws.

## **Article VII. Voting**

Section 1. Whenever the vote of the constituent organization is required hereunder, the vote shall be deemed to have been cast in the affirmative if such vote is not received by the International Executive Council within the time lawfully prescribed, which in no event shall be less than ten days.

Section 2. In any balloting within the Fraternity, no member may cast more than one vote and voting by proxy is prohibited. A member may vote via audio or visual system if able to participate in the full discussion on that issue utilizing that system.

## **Article VIII. Charters**

The power to grant charters shall be vested in the International Executive Council.

Section 1. The affirmative vote of three-fourths of those present at a regular meeting of the International Executive Council shall be required to grant a charter.

Section 2. In the case of an application for charter of an undergraduate chapter, the affirmative vote of the International Executive Council granting the charter shall be subject to ratification by three-fourths of the undergraduate chapters.

## **Article IX. Dues, Assessments and Taxes**

Section 1. The International Executive Council shall levy dues, assessments and taxes or any of them on the several constituent organizations to provide funds for the operation and administration of the affairs of the Fraternity, and shall impose such sanctions as it may in its discretion deem appropriate for failure on the part of any such constituent organization to pay dues, assessments or taxes so levied by the International Executive Council, including, but not limited to the revocation of its charter.

Section 2. Each undergraduate chapter shall pay immediately and directly to the International Executive Council an initiation fee for each undergraduate initiated by the chapter. This fee will provide for his plain fraternity badge, membership shingle, per capita tax for the fiscal year in which he is initiated and a sum as a contribution to the Pi Lambda Phi Endowment Fund and/or Educational Foundation as determined by the International Executive Council.

Section 3. A per capita tax shall be levied on each undergraduate chapter by the International Executive Council for each fiscal year commencing July 1 and ending on June 30th following, for each and every initiated undergraduate member of such chapter. Such per capita tax shall be payable by such undergraduate chapter on or before October 15th of each such fiscal year.

Section 4. Each constituent organization shall pay to the International Executive Council an initiation fee to be determined by the International Executive Council for each initiate, other than undergraduate, initiated by that constituent organization. An alumnus that is initiated into an undergraduate chapter at the time of granting the charter shall pay the undergraduate initiation fee.

#### **Article X. Bylaws and Rules of Order**

The International Executive Council may enact such Bylaws and rules of order, consistent with the provisions hereof, as it deems proper for the conduct of business of the Fraternity. Except as otherwise provided the prevailing edition of Roberts Rules of Order shall govern in all parliamentary proceedings.

#### **Article XI. Sanctions**

Section 1. The International Executive Council shall by vote of three-fourths of those members present at a regular meeting have the power and authority to fine, suspend, or place on probation any constituent organization for conduct deemed by the International Executive Council detrimental to the welfare or repute of the Fraternity.

Section 2. The International Executive Council shall have the power and authority to suspend or expel any member of the Fraternity for conduct deemed to reflect discredit upon any member, any constituent organization of the Fraternity or the Fraternity as a whole and detrimental to the welfare of the Fraternity, but no member shall be suspended or expelled except after the

presentation of charges said to require such suspension or expulsion and an opportunity for such member to be heard therein, in accordance with the provisions of the Bylaws.

### **Article XII. Residual Powers**

All powers not otherwise specifically conferred by this Constitution and the interpretation of any article, provision or portion of the Constitution, are vested in and may be exercised by the International Executive Council.

### **Article XIII. Amendments**

Amendments to this Constitution may be submitted in writing to the International Executive Council by any constituent organization of the Fraternity or by a petition signed by 25 alumni members in good standing, or by the Advisory Board of the International Executive Council. Such proposed amendment shall be considered by the International

Executive Council at a meeting of which written notice has been given setting forth that a proposed amendment to the Constitution will be considered at such meeting. If at such meeting of the International Executive Council such proposed amendment is approved by a vote of three-fourths of the members present, such proposed amendment shall be submitted to all constituent organizations in good standing and each such organization shall be required to report its vote thereon within a time specified in such notice. If such amendment receives the affirmative two-thirds of such organization in good standing, it shall be deemed adopted and made part of the Constitution. A proposal to merge or combine with any other national social collegiate fraternity or to absorb any such fraternity shall for the purpose of this Constitution be deemed to be and shall be acted upon as an amendment to this Constitution.

## THE BYLAWS OF PI LAMBDA PHI FRATERNITY

### **BYLAWS**

#### **Section A. Brotherhood**

The following persons may become eligible for Brotherhood in this Fraternity:

1. Any undergraduate male student shall be eligible to adoption to brotherhood by the chapter at the institution in which said student shall be regularly enrolled or registered.
2. Any male alumnus who is interested in becoming part of Pi Lambda Phi may seek adoption into the brotherhood through and by the Chapter of their institution

3. As part of an alumnus initiate program, any male who is interested in becoming part of Pi Lambda Phi but that does not have a host institution with a Pi Lambda Phi Chapter, may seek adoption into the brotherhood through the consent of the International Executive Council. Such consent shall be confirmed only by a  $\frac{3}{4}$  vote at a meeting of the International Executive Council.

4. The International Executive Council upon recommendation by a constituent organization, chapter advisor or the professional staff may change a member's status from undergraduate member to an alumni member by majority vote. All rights and privileges of membership shall continue subject to the provisions of the Constitution and Bylaws.

5. Fees for any of the types of membership shall be determined by the International Headquarters.

## **Section B. Government**

1. The International Executive Council will meet at least four times per year unless specially convened, in which case due notice will be given by the Secretary at the direction of the President, or, in his absence or incapacity, by the Vice President.

2. Seven members of the International Executive Council shall constitute a quorum for the transaction of its business. The majority of those present, and in any event no less than four affirmative votes, shall be required to pass any motion.

3. The number of geographical regions to be created hereunder may be determined by the International Executive Council in accordance with the needs of the Fraternity, but no regional boundary shall be changed within two years of the date of the preceding change.

4. The President upon assuming his office may nominate a Regional Governor to represent each region as determined by the International Executive Council, The Regional Governor upon ratification vote of the International Executive Council shall serve for a term corresponding to the President and until his successor has assumed office. In the event the Regional Governor does not complete his full term, a new Regional Governor shall be appointed and serve until the term would have been completed and until his successor has assumed office.

5. The Regional Governor will be responsible for fraternity activities in his region as may be delegated by the International Executive Council. The International Executive Council will set guidelines and procedures by which the Regional Governor will carry out his responsibilities.

6. The President, upon assuming the office or at any other time during his term, may nominate members designated as Associate Member, International Executive Council. The Associate Member, upon ratification vote of the International Executive Council, shall serve for a term corresponding to the President and until his successor has assumed office. The duties of Associate Members shall be determined by the President with primary responsibility to serve as members of the various committees of the International Executive Council. Associate Members

will not have voting privileges on any issue requiring a vote of the International Executive Council.

7. Although the International Executive Council is the Supreme Governing body of the International Fraternity, the individual, local chapters are separate, distinct, and self-governing entities. Neither the Chapters, nor their individual members, have the authority to act on behalf of the International Fraternity under any circumstances.

### **Section C. Portfolios**

It is the responsibility of the President to appoint members of the Fraternity to serve on various committees, commissions, etc., whose responsibility and authority will be determined by the International Executive Council and whose term shall be determined by the President. The area of responsibility may include but not be limited to the following:

1. Chairman of Alumni Relations: The Chairman of Alumni Relations under the supervision of the International Executive Council shall be responsible for all matters as may be delegated by the International Executive Council concerning alumni relations. He shall report in writing on the activities of his office semiannually.

2. Chairman of Public Relations: The Chairman of Public Relations shall compile information and news items relating to the Fraternity. He shall be an official distributor of information and news items of the Fraternity, and shall release such information and items to newspapers and periodicals, and shall assist the chapters in preparing releases of such information and news items for the newspapers in cities where the colleges are located for the college publications, and also for the newspapers in the home cities of the members and new members of various chapters. He shall devise a system for contacting all sources of news and news releases.

3. Historian: The Historian shall keep the current history of the Fraternity up to date at all times and whenever, in his judgment, a complete revision of the history of the Fraternity is required, submit his recommendations therefore, to the International Executive Council at any of its regular meetings.

4. Chairman of Committee on Awards: The Chairman of Committee on Awards with the consent of the International Executive Committee, may organize a Committee of not less than three members who shall compile the records of the undergraduates to determine the winners of the various prizes offered by the Fraternity and its members each year. They shall also compile the information received in behalf of the candidates for Certificates of Merit and the Council Key and report their findings to the International Executive Council.

5. Chairman of the Finance Committee: The International Executive Council Treasurer will serve as Chairman. This committee should include at least three alumni with a good understand of the Fraternity's financial practices and that have a good general working knowledge of not for profit financial practices. This committee will review recurring financial statements to ensure proper financial management. They will also review the budget and make recommendations to the International Executive Council on financial related topics.

6. Chairman of the Insurance Committee: The Chairman and committee will work in unison with the Executive Director to evaluate the Fraternity's insurance policies, programs, and rates. They will make recommendations on the adequacy of our insurance coverage.

7. Chairman of the Judicial Committee: The Chairman and committee will ensure the International Executive Council is operating in alignment with the protocols relative to member expulsion, chapter sanctioning, charter revocation, and appeals.

#### **Section D. Professional/Administrative Staff**

1. The International Executive Council is authorized and empowered to employ an Executive Director who shall be Chief Administrative Officer of the Fraternity and fix the terms of employment. The Executive Director shall be considered an officer of the Fraternity, but shall not be a member of the International Executive Council.

2. The Executive Director shall be responsible to the International Executive Council through the President whom he shall report to on an ongoing basis.

3. The Executive Director shall be responsible for coordinating and implementing the policy of the International Executive Council to the administrative staff, constituent organizations, and members of the Fraternity.

4. While the Executive Director is expected to hire all staff, the International Executive Council is authorized and empowered to employ any other members of the professional staff necessary to conduct the business of the Fraternity. Such other staff members are subject to the approval of the President and/or the International Executive Council as appropriate.

#### **Section E. Duties of the Officers of the International Executive Council**

1. President: It shall be the duty of the President to preside at all meetings and special meetings; he shall be an ex officio member of all committees; he shall be the Chief International Executive Officer of the Fraternity and serve as Chairman of the Advisory Board. He shall perform such duties as usually appertain to the office of the President.

2. Vice-President: In the event of the death, resignation, or absence of the President, or in the event of his inability to discharge the duties of his office, the performance thereof shall devolve upon the Vice President.

3. Treasurer: The Treasurer shall have direct control and supervision of the finances and the financial records of the National Fraternity. He shall within four weeks after the close of the fiscal period last past, present a financial report of such period and resultant financial status of the Fraternity at the close of said period. He shall present to the International Executive Council at the first regular meeting after August 31st, a financial budget of the estimated income and

expenses of the Fraternity for the coming year, and thereafter submit monthly, a report of the cash position of the Fraternity.

4. Secretary: The Secretary shall have charge of the records of the Fraternity. He shall keep and certify all proper resolutions of the International Executive Council. He shall be responsible for recording and distributing the minutes of the International Executive Council.

## **Section F. Charters**

1. No organization may use the name or symbols of this Fraternity, advertise itself as directly or indirectly affiliated with this Fraternity, deal with the funds of chapters of this Fraternity, deal with the funds given in the name of this Fraternity nor in any manner deal with, hold, receive, collect, disburse, hypothecate, loan or pledge funds intended for the use of this Fraternity or its chartered affiliates, unless it has been duly chartered by the International Executive Council of this Fraternity.

2. Charters shall be granted by the International Executive Council upon its own motion or upon written request from groups entitled to petition therefore under the Constitution of the Fraternity.

3. Each chartered group will abide by the Constitution, Bylaws, polices, and minimum chapter standards of the Pi Lambda Phi Fraternity.

4. Each Chapter creates its own constitution and bylaws which they use to govern their affairs. Their constitution and bylaws cannot materially conflict with that of the national organization's.

5. The National Fraternity shall not be responsible for any debts or obligations incurred by any constituent organization of the Fraternity without its specific consent given in writing and pursuant to a resolution of the International Executive Council duly passed. No constituent organization of the Fraternity may hold out to anyone without specific consent in writing by the International Executive Council that the National Fraternity is responsible for any of its debts or obligations.

6. Any chartered organization, affiliate group, or constituent group which has derived assets as a result of its affiliation with an undergraduate chapter upon the dissolution of that chapter is expected to return any items owned by the national fraternity (e.g. ritual equipment, historical items, etc.), pay off any and all debts, and then disperse any extra monies to the members of the Chapter. A Chapter can seek assistance from the Chapter Advisor through such a process.

## **Section G. Electoral Board**

1. The president of each duly chartered undergraduate chapter in good standing, the Chapter Advisor of such undergraduate chapter, and the chief executive officer of each duly chartered alumni club/association in good standing, shall be a delegate to the Electoral Board, and at a meeting held severally and by each chapter and alumni club not later than June 1st, then in such

year not later than thirty days prior to the date fixed for such National gathering, each such chapter and each such alumni club shall designate one member thereof as its delegate and three additional members thereof as its alternate delegates to serve in the absence of a designated delegate at such annual meeting of the Electoral Board. The names of each delegate and alternate delegate shall be certified to the International Executive Council by the recording officer of each undergraduate chapter, alumni club and the National Chapter not later than June 1<sup>st</sup> in each year or fifteen days prior to the date fixed for the National Convention, if earlier.

2. The Electoral Board shall meet at such time and place as may be set by the International Executive Council, due notice thereof shall be given to each delegate and alternate delegate in writing by the International Executive Council as soon as may be practicable after receipt by the International Executive Council of the certification aforementioned. At the meeting of the Electoral Board, it should receive the list of nominations of the Nominating Committee duly certified by the Chairman of such Nominating Committee and such additional nominations as may have been duly filed with the International Executive Council, hereinafter provided, duly certified as such by the Secretary of the International Executive Council. The Electoral Board shall proceed to ballot upon and to elect from the nominees so certified as aforesaid, the members of the International Executive Council to be elected at such meeting. No nominations may be submitted during the annual meeting of the Electoral Board.

#### **Section H. Nominating Committee**

1. The Nominating Committee shall meet no more than ten days after the date of the election of officers to make nominations for vacancies in the International Executive Council and shall immediately certify such nominations in writing to the International Executive Council.

2. Not later than thirty-five days prior to the next ensuing meeting of the Electoral Board, the Secretary of the International Executive Council shall send to each of the constituent organizations, a certified copy of the report of the Nominating Committee.

3. Not later than thirty days prior to the next meeting of the Electoral Board, any constituent organization may file additional nominations for vacancies on the International Executive Council. Such additional nominations shall be sent to the constituent organizations in the same manner as the nominations previously made by the Nominating Committee.

#### **Section I. Chapter Support**

1. The International Executive Council shall approve for each chapter of the Fraternity, an alumnus brother to be known as the Chapter Advisor whose term of office shall be for a period of one year, or until his successor has been designated, subject to termination at the pleasure of the International Executive Council.

a. In the appointment of Chapter Advisors, preference shall be given to an alumnus of the chapter and a resident in or near the location of such chapter. The chapter and the alumni

group of the chapter may submit a list of candidates for Chapter Advisor to the International Executive Council with specific recommendations.

2. The Chapter Advisor is expected to advise and guide the chapter in accordance with the policies and standard operating procedures of the International Executive Council and the International Headquarters.
3. Chapters are encouraged to have Chapter Advisory Boards (CAB) comprised of multiple Chapter Advisors that work individually with specific officers. All recommendations for Chapter Advisors should be submitted to the International Executive Council for approval.

### **Section J. Suspension, Expulsion, and Recall**

As separate, distinct, and self-governing entities, Chapters will handle the suspension and expulsion of their members. The following provides an overview on how Chapters can do this.

1. Chapter Initiated Undergraduate Member Expulsion: An Undergraduate Brother may be expelled from the Fraternity in the following manner:
  - a. The Rex or Archon and at least two (2) other officers of any Undergraduate Chapter may draft a petition for expulsion of any Undergraduate Brother of their Chapter and shall submit that petition for approval as to form and content (indicating the existence of facts sufficient to warrant expulsion) to the International Executive Council ("IEC") or its designee. The IEC or its designee shall respond to such petition within fourteen (14) days of its receipt.
  - b. Upon receipt of such approval in writing from the IEC or its designee, the Undergraduate Chapter shall schedule, as part of one of its regular chapter meetings, a hearing on the petition for expulsion. The Undergraduate Brother proposed for expulsion shall receive not less than seven (7) and not more than thirty (30) days written notice of the hearing date. At the hearing, the Undergraduate Brother proposed for expulsion shall be given reasonable opportunity to defend his interests and positions in-person, by phone, by representative or in writing.
  - c. At the conclusion of the hearing, the Undergraduate Chapter shall vote upon such petition. If more than fifty percent (50%) of all members of the Undergraduate Chapter vote in favor of expulsion, the Undergraduate Brother shall be expelled. Only members of the Undergraduate Chapter present for the hearing may vote upon such expulsion petition.
  - d. If the hearing results in expulsion, the Undergraduate Chapter shall notify the International Headquarters in writing as soon as possible, but at least within fifteen (15) days of such vote. The International Headquarters shall immediately notify the Undergraduate Brother that he has been expelled from Pi Lambda Phi Fraternity in writing, via certified mail return receipt requested to his last documented address and by electronic mail ("email") to his last documented email address.

- e. The International Headquarters' notification shall also describe the expelled Undergraduate Brother's right to appeal the decision to the IEC. The expelled Undergraduate Brother may appeal the decision by sending a letter or email to the International Headquarters within thirty (30) days from the date the certified mail and email is sent stating that he does not agree with the decision and wishes to appeal.
- f. Upon receiving a timely notice of appeal, the IEC shall, recognizing the benefit of resolving the appeal as soon as reasonably possible, schedule an appeal hearing at its earliest convenient meeting. In setting that date, the IEC shall take into account the convenience of the Undergraduate Chapter which took the decision to expel and of the expelled Undergraduate Brother. The IEC shall give both the Undergraduate Chapter and expelled Undergraduate Brother not less than twenty-one (21) days prior written notice of the appeal hearing. After giving reasonable opportunity to be heard by all such concerned parties in-person, by phone, by representative or in writing, the IEC shall decide the appeal.
- g. The expulsion of the Undergraduate Brother shall be rescinded if 2/3 of the IEC members then in attendance vote in favor of revoking the expulsion. The subject Undergraduate Brother and Undergraduate Chapter shall be promptly informed in writing by the Secretary of the IEC, or his designee, of the IEC's decision.
- h. The failure of an expelled Undergraduate Brother to: (i) timely appeal the decision of the Undergraduate Chapter, (ii) appear in-person, by phone, by representative or in writing at the date, time and place scheduled by the IEC for the hearing of his appeal, or (iii) if appropriate, submit written information to the IEC in support of his appeal at or before the time of the hearing of his appeal, as reasonably requested by the IEC, shall result in the waiver of his appeal. In such event, the IEC shall take no action other than to note in its records that the appeal was waived. Thereupon the Secretary of the IEC, or his designee, shall promptly notify both the Undergraduate Chapter whose vote to expel had been subject to appeal and the expelled Undergraduate Brother of the notation in its records.

2. Standards Based Undergraduate Member Expulsion: In addition to other provisions of this section, any Undergraduate Brother may be expelled from the Fraternity in the following manner:

- a. Upon petition of not less than six (6) Brothers in good standing that are not members of the IEC, the IEC or its designee shall consider the expulsion petition for any Undergraduate Brother that has failed to uphold the expectations stated within his Undergraduate Chapter's standards agreement with the host institution and/or with the International Fraternity that merit expulsion. The petitioning Brothers shall submit that petition for approval as to form and content (indicating the existence of facts and supporting documentation sufficient to warrant expulsion) to the IEC or its designee. The IEC or its designee shall respond to such petition within fourteen (14) days of its receipt.

- b. If the IEC or its designee approves the petition's form and content (confirming the existence of facts sufficient to warrant expulsion), the IEC or its designee shall notify the Undergraduate Brother that he has been petitioned for expulsion from Pi Lambda Phi Fraternity. This notice shall be sent in writing, via certified mail return receipt requested to his last documented address and by email to his last documented email address, and shall inform the Undergraduate Brother petitioned for expulsion that he has thirty (30) days to challenge the expulsion petition by sending a letter or email to the International Headquarters with supporting documentation as to why the facts presented within the expulsion petition are inaccurate or incomplete. If such Undergraduate Brother fails to challenge the expulsion within the time frame set forth within this Section J (2)(b), the International Headquarters shall immediately notify the Undergraduate Brother that he has been expelled from Pi Lambda Phi Fraternity in writing, via certified mail return receipt requested to his last documented address and by email to his last documented email address.
- c. If the Undergraduate Brother challenges his expulsion in accordance with Section J (2)(b), the IEC or its designee shall review all documents presented and confirm or deny that the Undergraduate Brother petitioned for expulsion has failed to uphold the expectations stated within his Undergraduate Chapter's standards agreement with the host institution that merit expulsion. If such review confirms the Undergraduate Brother failed to uphold the expectations stated within his Undergraduate Chapter's standards agreement with the host institution that merit expulsion, the Undergraduate Brother shall be expelled.
- d. If the IEC or its designee's review under Section J(2)(c) results in expulsion, the International Headquarters shall immediately notify the Undergraduate Brother that he has been expelled from Pi Lambda Phi Fraternity in writing, via certified mail return receipt requested to his last documented address and by email to his last documented email address.
- e. The International Headquarters' notification shall also describe the expelled Undergraduate Brother's right to appeal the decision to the IEC. The expelled Undergraduate Brother may appeal the decision by sending a letter or email to the International Headquarters within thirty (30) days from the date the certified mail and email is sent stating that he does not agree with the decision and wishes to appeal.
- f. Upon receiving a timely appeal, the IEC shall, recognizing the benefit of resolving the appeal as soon as reasonably possible, schedule an appeal hearing at its earliest convenient meeting. In setting that date, the IEC shall take into account the convenience of the Brothers petitioning expulsion and of the expelled Undergraduate Brother. The IEC shall give both the Brothers petitioning expulsion and expelled Undergraduate Brother not less than twenty-one (21) days prior written notice of the appeal hearing. After giving reasonable opportunity to be heard by all such concerned parties in-person, by phone, by representative or in writing, the IEC shall decide the appeal.

- g. The expulsion of the Undergraduate Brother shall be rescinded if 2/3 of the IEC members then in attendance vote in favor of revoking the expulsion. The subject Undergraduate Brother and Undergraduate Chapter shall be promptly informed in writing by the Secretary of the IEC, or his designee, of the IEC's decision.
- h. The failure of an expelled Undergraduate Brother to: (i) timely appeal the decision to expel, (ii) appear in-person, by phone, by representative or in writing at the date, time and place scheduled by the IEC for the hearing of his appeal, or (iii) if appropriate, submit written information to the IEC in support of his appeal at or before the time of the hearing of his appeal, as reasonably requested by the IEC, shall result in the waiver of his appeal. In such event, the IEC shall take no action other than to note in its records that the appeal was waived. Thereupon the Secretary of the IEC, or his designee, shall promptly notify both the Undergraduate Chapter whose vote to expel had been subject to appeal and the expelled Undergraduate Brother of the notation in its records.

3. Alumnus or Chapter Initiated Member Expulsion: In addition to other provisions of this section, any Alumnus or Undergraduate Brother of this Fraternity may be expelled from the Fraternity in the following manner:

- a. Upon petition of not less than six (6) Brothers in good standing that are not members of the IEC, the IEC or its designee shall consider the expulsion petition for any Brother. The petitioning Brothers shall submit that petition for approval as to form and content (indicating the existence of facts sufficient to warrant expulsion) to the IEC or its designee. The IEC or its designee shall respond to such petition within fourteen (14) days of its receipt.
- b. If the IEC or its designee approves the petition's form and content (confirming the existence of facts sufficient to warrant expulsion), the IEC or its designee shall notify the Brother that he has been petitioned for expulsion from Pi Lambda Phi Fraternity. This notice shall be sent in writing, via certified mail return receipt requested to his last documented address and by email to his last documented email address, and shall inform the Brother petitioned for expulsion that he has thirty (30) days to request a hearing to challenge the expulsion petition by sending a letter or email to the International Headquarters stating that he does not agree with the facts presented within the expulsion petition and requests a hearing. If such Brother fails to challenge the expulsion within the time frame set forth within this Section J (3)(b), the International Headquarters shall immediately notify the Brother that he has been expelled from Pi Lambda Phi Fraternity in writing, via certified mail return receipt requested to his last documented address and by email to his last documented email address.
- c. If the Brother challenges his expulsion in accordance with Section J (3)(b), the IEC or its designee shall convene a hearing panel made up of not less than three (3) Brothers in good standing to schedule a hearing on the expulsion petition. The Brother

- petitioned for expulsion shall receive not less than seven (7) and not more than thirty (30) days written notice of the hearing date. At the hearing, the Brother proposed for expulsion shall be given reasonable opportunity to defend his interests and positions in-person, by phone, by writing or through a representative.
- d. At the conclusion of the hearing, the hearing panel shall vote upon such petition. If more than fifty percent (50%) of the hearing panel members vote in favor of expulsion, the Brother shall be expelled.
  - e. If the hearing results in expulsion, the hearing panel shall notify the International Headquarters as soon as possible, but at least within fifteen (15) days of such vote. The International Headquarters shall immediately notify the Brother that he has been expelled from Pi Lambda Phi Fraternity in writing, via certified mail return receipt requested to his last documented address and by email to his last documented email address.
  - f. The International Headquarters' notification shall also describe the expelled Brother's right to appeal the decision to the IEC. The expelled Brother may appeal the decision by sending a letter or email to the International Headquarters within thirty (30) days from the date the certified mail and email is sent stating that he does not agree with the hearing panel's decision and wishes to appeal.
  - g. Upon receiving a timely appeal, the IEC shall, recognizing the benefit of resolving the appeal as soon as reasonably possible, schedule an appeal hearing at its earliest convenient meeting. In setting that date, the IEC shall take into account the convenience of the Brothers petitioning expulsion and of the expelled Brother. The IEC shall give both the Brothers petitioning expulsion and expelled Brother not less than twenty-one (21) days prior written notice of the appeal hearing. After giving reasonable opportunity to be heard by all such concerned parties in-person, by phone, by representative or in writing, the IEC shall decide the appeal.
  - h. The expulsion of the Brother shall be rescinded if 2/3 of the IEC members then in attendance vote in favor of revoking the expulsion. The subject Brother and Brothers petitioning expulsion shall be promptly informed in writing by the Secretary of the IEC, or his designee, of the IEC's decision.
  - i. The failure of a Brother to: (i) timely request a hearing, (ii) timely appeal the decision of the hearing panel, (iii) appear in-person, by phone, by representative or in writing at the date, time and place scheduled by the hearing panel or IEC for the hearing or appeal hearing, or (iv) if appropriate, submit written information to the IEC or its designee in support of his hearing or appeal hearing at or before the time of the hearing, as reasonably requested by the hearing panel or IEC, shall result in the waiver of his hearing and/or appeal. In such event, the IEC shall take no action other than to note in its records that the opportunity for a hearing or appeal was waived. Thereupon the Secretary of the IEC, or his designee, shall promptly notify both the Brothers petitioning expulsion and the expelled Brother of the notation in its records.

4. Exceptional Circumstances Member Expulsion: In addition to the provisions of this section and in the event of serious or extraordinary circumstances that cannot be resolved by a Chapter, any Alumnus or Undergraduate Brother of this Fraternity may be expelled from the Fraternity in the following manner:

- a. Upon petition of not less than six (6) Brothers in good standing, any Alumnus or Undergraduate Brother of this Fraternity may be expelled from the Fraternity by the three-fourths (3/4) vote of all members of the IEC present at a meeting.
- b. If the IEC expels under this section, the IEC shall notify the International Headquarters as soon as possible, but at least within fifteen (15) days of such vote. The International Headquarters shall immediately notify the Brother that he has been expelled from Pi Lambda Phi Fraternity in writing, via certified mail return receipt requested to his last documented address and by email to his last documented email address.
- c. The International Headquarters' notification shall also describe the expelled Brother's right to appeal the decision to a hearing panel made up of not less than three (3) IEC Advisory Board Members. The expelled Brother may appeal the decision by sending a letter or email to the International Headquarters within thirty (30) days from the date the certified mail and email is sent stating that he does not agree with the IEC's decision and wishes to appeal.
- d. Upon receiving a timely appeal, the President shall, recognizing the benefit of resolving the appeal as soon as reasonably possible, convene a hearing panel made up of not less than three (3) IEC Advisory Board Members to schedule an appeals hearing on the expulsion. The Brother petitioned for expulsion shall receive not less than seven (7) and not more than thirty (30) days written notice of the appeal hearing date. At the hearing, the expelled Brother shall be given reasonable opportunity to defend his interests and positions in-person, by phone, by writing or through a representative.
- e. The expulsion of the Brother shall be rescinded if 2/3 of the IEC Advisory Board Members vote in favor of revoking the expulsion. The subject Brother and Brothers petitioning expulsion shall be promptly informed in writing by the Secretary of the IEC, or his designee, of the IEC Advisory Board Member's decision.
- f. The failure of a Brother to: (i) timely request an appeals hearing, (ii) appear in-person, by phone, by representative or in writing at the date, time and place scheduled by the hearing panel or IEC for the appeal hearing, or (iii) if appropriate, submit written information to the IEC or its designee in support of his or appeal hearing at or before the time of the hearing, as reasonably requested by the hearing panel or IEC, shall result in the waiver of his hearing and/or appeal. In such event, the IEC shall take no action other than to note in its records that the opportunity for a hearing or appeal was waived. Thereupon the Secretary of the IEC, or his designee, shall

promptly notify both the Brothers petitioning expulsion and the expelled Brother of the notation in its records

5. When it comes to the attention of the International Fraternity that a Chapter has violated the national organization's constitution, bylaws, minimum standards, policies, or procedures, the President or Executive Director may suspend, pending an investigation, the activities of the chartered organization or affiliate. This suspension shall be in effect until the next regular meeting of the International Executive Council or until such time when formal charges are to be presented according to the provisions of this section.

6. The President, Executive Director, or designee may establish and issue penalties to any chartered organization or affiliate for violation of the national organization's constitution, bylaws, minimum standards, policies, or procedures. Such penalties are subject to review by the International Executive Council. If requested by the individual group within ten days of imposition, the International Executive Council may modify or suspend any penalty by a three-fourths vote.

7. Any member of the International Executive Council may be removed from office hereinafter provided a constituent organization in good standing shall present to the International Executive Council a petition signed by all its members, setting forth the charges upon which recall is demanded. The International Executive Council shall determine the procedure to be followed with respect to said petition and will set the date for hearing at which time the charges will be presented. After consideration of the charges, recall shall be ordered only upon  $\frac{3}{4}$  vote of the members of the International Executive Council present at the meeting. Six members of the International Executive Council or Advisory Board may be present to petition to the Secretary of the International Executive Council to recall a member following the same procedures in this section.

### **Section K. Founders Day**

Recognizing the history and tradition of the Founding of Pi Lambda Phi Fraternity, and commemorating the dates of merger with the National Fraternal organization of Beta Sigma Rho, Beta Sigma Tau and Phi Beta Delta, Founders' Day shall be celebrated on March 21st of each year.

### **Section L.**

Upon adoption of the Constitution and Bylaws as set forth in the preceding sections, the President will appoint a committee of Brothers to set forth a time schedule and process of implementation of changes in the government and operations of this Fraternity. Implementation must be completed within six months of the day of adoption of the Constitution and Bylaws.

### **Section M.**

These Bylaws revised August 2019.

This Constitution and Bylaws revised August 2015.