**NEW MEMBER EDUCATION SYLLABUS**

**Important Dates**

\*All are subject to change.

**Week #1**

* Pinning Ceremony: Date | Time | Location

**Week #2:**

* Commitment Branch Review: Date | Time | Location
* Chapter Meeting/Operational Training #1: Date | Time | Location

**Week #3**

* Scholarship Branch Review: Date | Time | Location
* Chapter Meeting/Operational Training #2: Date | Time | Location

**Week #4**

* Finance Branch Review: Date | Time | Location
* Chapter Meeting/Operational Training #3: Date | Time | Location

**Week #5**

* Character Branch Review: Date | Time | Location
* Chapter Meeting/Operational Training #4: Date | Time | Location

**Week #6**

* Leadership Branch Review: Date | Time | Location
* Chapter Meeting/Operational Training #5: Date | Time | Location

**Week #7**

* Traditions and Elimination of Prejudice Review:Date | Time | Location

**Week #8**

* Initiation: Date | Time | Location
* Chapter Meeting/Operational Training #6: Date | Time | Location

**Ritual Review Course (Map of Brotherhood):** Complete within two weeks following Initiation.

**Dues Payment Dates:**

\*Customized payment plans can be developed upon request. At a minimum, all international fees must be paid prior to Initiation, and the remaining balance paid off before the end of the semester.

**Payment #1 ($Amount):** Date

**Payment #2 ($Amount):** Date

**New Member Standards**

\*If any of these standards are not met, the member shall be placed on probation the following semester.

* GPA (Scholarship)
	+ Must be at or above GPA standard to receive a bid.
* Service Hours (Character)
	+ 5 hours completed before the end of semester (Reduced from 15 since NM Education is about a third of the semester)
	+ Minimum half must be completed with two or more other Pilams
* Campus Involvement (Leadership)
	+ If first semester freshman or transfer student, seek to find one for next semester (Rationale: these students are still transitioning into the new environment.)
	+ If not, must be already involved or join an organization before the end of the education semester
* Dues Payment (Finances)
	+ Must be paid on time or on an approved payment plan and all paid off before the end of the semester
* Attendance at Meetings and/or Involvement in a Committee (Commitment)
	+ All review sessions are mandatory
	+ Make-up sessions may be offered for special circumstances
	+ Up to 2 meetings per week
		- Education review session once a week
		- Operational training/chapter meeting
	+ Additional required events, including but not limited to Brotherhood, Community Service, Philanthropy, etc. will be communicated with proper notice

**New Member Education**

* Journaling/Reflection Essays
	+ Complete weekly journaling in preparation for PLPU review session; must be submitted 24 hours in advance so the Educator has time to prepare
* Study Sheets
	+ Checked for completion by facilitator at beginning of PLPU review sessions
* Quiz Scores
	+ Must have average of 80% of all 5 branch quizzes, and achieve 80% on final
	+ New Members can retake branch quizzes one time and take the average of both scores (1st attempt: 50%, 2nd attempt: 100%. New average = 75%)
* Brotherhood Builders
	+ "My Story" Presentations presented to group during operational training meetings
	+ New Members shall attend at least one small group activity (up to 4 new members) with each new member. Examples are lunches, dinners, community service, etc.
* Additional Education Events
	+ Community service, learning and fundraising experience

**Accommodations**

* If you require extra services for your learning experience, please refer to the following statement:

Prior to the first assessment, the new member will provide documentation which should include a statement of diagnosis and a description of the nature and severity of their disability to the expansion coordinator(s). The new member will then meet with the expansion coordinator(s) to review documentation. Once reasonable accommodations are determined and discussed by both parties, a Letter of Accommodations will be drafted and two copies will be distributed to the new member and the expansion coordinator(s) with signatures from both parties.

**The New Member Education Process**

The Commitment Branch of the New Member Education system consists of a breakdown of what commitment looks like in the organization. It also investigates every member’s obligations to the requirements and guidelines set forth when they agreed to accept their bid into the Fraternity. It includes a portion regarding the origins and ideals of Pi Lambda Phi and its governance and structure.

The Scholarship Branch delves into the priority put on academics and scholarship at College/University. School comes first. The branch then orients the New Members to the fraternity and how to succeed in Greek and university life. This includes talking about organization and attitudes towards academics. Learning will be done in the classroom as well as in a fundraising event provided by the Finance Committee and the Programming and Risk Management Committee.

The Finance Branch of education strives to give New Members a quick lesson on personal finances and budgeting for oneself while they attend college. It then investigates operations and budgeting for the fraternity and how money is used within our organization. It shows how we make investments in the people we recruit and how we can maximize the investments we make. It also talks about the business of the Brotherhood and how it is run.

The Character Branch puts emphasis on the core values of what it means to be a Pilam. It talks about how important service and philanthropy is to the Fraternity and to the community at large. It creates a conversation on social maturity and the development of Brothers into well-developed men through the Well-Developed-Man program and by just being involved in Pi Lambda Phi. Learning will be done in the classroom as well as in a community service events scheduled by the Programming and Risk Management Committee.

The Leadership Branch is the last branch in the required Pi Lambda Phi education program. It speaks to the internal leadership opportunities offered by this chapter and how to benefit from them. It also examines how to leverage a person’s external experiences to benefit the Fraternity. This branch investigates points of view within an organization and how different positions are looked upon by those in other positions. Finally, it looks at how to practice good leadership qualities in Pilam and in the rest of a person’s life.

The final branch of Chapter Designation education is on Pi Lambda Phi’s philanthropy, the Elimination of Prejudice (EoP), and the traditions of Chapter Designation. Each portion of this week of learning will have a guest speaker. The guest speaker for EoP will likely be a College/University faculty member or a person who has spoken in a College/University classroom as a guest before. They will discuss an aspect of prejudice which has affected them. The guest speaker for the traditions of Chapter Designation will be an alum of this chapter and likely an advisor to the executive board.

Hazing will at no times be permitted, tolerated or overlooked. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent. Hazing, causing harm emotionally, physically or in any other form, embarrassing, berating, insulting, beating, creating challenges, etc. used as a requirement for New Members to be accepted into the Fraternity or for any other reason will result in immediate sanctions for the accused Brother as decided by the Judicial Board. Sanctions will include immediate suspension of the Brother and, if found guilty, removal from Pi Lambda Phi Fraternity.